

# Hola, I'm Rebecca Meadows Cedeño

New York, NY

(281) 798-5603 // [rebeccameadowscedeno@gmail.com](mailto:rebeccameadowscedeno@gmail.com)

## Skills

Creative Leadership - Innovative Problem Solving - Attention to Detail - Positive Team Member

## Work Experience

OCTOBER 2018 -PRESENT

### **Bent Image Lab, Portland** -*Executive Producer / Head of Production*

- Supervise creative directors, artists & production team with careful attention to detail to ensure client/agency needs & expectations are met in deadlines, budgets and deliverables
- Manage 2D & 3D CG animation, stop motion, VFX & live action production from preproduction-delivery for national commercial production, long form & web content
- Serve as a creative liaison for agency/clients to production team alongside directors
- Establish relationships with agency & direct to client producers, and reps
- Lead development, pitch & bid work for the studio in commercial, long form and TV

FEBRUARY 2015 - SEPTEMBER 2018

### **Zenfilm, Houston** - *Creative Producer*

- Lead Zen production team in Live Action & VFX productions from bids to final posting
- Work closely with clients, agencies & brands to develop and focus creative goals for their production
- Manage team of 6 directors, artists & crew, coordinating details for production & post in-house
  - Team composed of editors, composers, animators, design, illustration, live action teams, etc
- Assemble edit in Avid Media Composer or Premiere, including final deliveries to stations & aggregators

JANUARY 2014 - JANUARY 2015

### **Another Off The Wall Production, Houston** - *Associate Producer*

- Run organized production meetings, oversee management of client services for Live Action productions
- Assist producers, creating timelines with milestones & scheduling contractors for production & post
- Maintain Live, Art Department, VFX, Post and Animation crew / freelancer list with ongoing communication

JANUARY 2013 - DECEMBER 2013

### **The Mill, Los Angeles** - *Lead Runner*

- Lead & train team of 10+ in client services duties, office organization & facility maintenance
- Create schedule for runners based on 40 hour work weeks & daily client session updates
- Maintain an aesthetic and clean environment in all edit suites, open areas and offices

More work experience can be provided upon request.

## Tech Specs

Mac / PC | Microsoft Office / Google Suite | Asana/FTrack/Slack/Wrike/Loupe

## Awards

Lone Star Emmy Award, 2016 & 2017, Promax Award, 2018